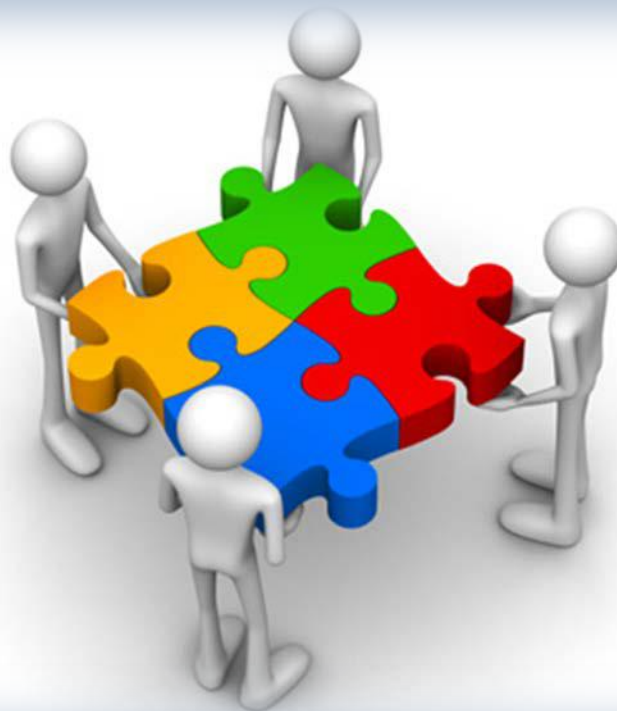


Northern Tablelands Regional Weed Committee

Business Plan & Participant Agreement

NSW Weeds Action Program 2015 - 2020



June 2015



Local Land
Services
Northern Tablelands

NEW SOUTH WALES
WEEDS ACTION PROGRAM

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**Northern Tablelands Regional Weed Committee
Weeds Action Program 2015 - 2020
Business Plan and Participant Agreement**

TABLE OF CONTENTS

ABBREVIATIONS	2
EXECUTIVE SUMMARY.....	3
1. INTRODUCTION.....	4
1.1 Background to the Northern Tablelands Regional Weed Committee.....	4
1.2 Vision Statement.....	6
1.3 NTRWC WAP 1520 ISP Objectives	6
2. NORTHERN TABLELANDS LOCAL LAND SERVICES REGION	6
2.1 Geographic & Demographic Landscape.....	6
2.2 Stakeholders – NTRWC WAP 1520	7
3. NSW WEEDS ACTION PROGRAM (WAP 1520)	8
3.1 Background	8
4. PARTICIPANT AGREEMENT	8
4.1 Roles and responsibilities of stakeholders	8
4.2 Northern Tablelands Regional Weed Committee Organisational Structure	9
4.3 Lead Organisation	10
4.4 Assumptions.....	10
4.5 Change Management.....	10
5. NTRWC WEEDS ACTIONS PROGRAM 1520 SUBMISSION	11
5.1 NTRWC WAP Budget Summary.....	11
6. OTHER AGENCIES AND CONTRIBUTIONS.....	14
 APPENDIX 1. CHARTER FOR REGIONAL WEED COMMITTEES.....	 15
APPENDIX 2. NTRWC PARTICIPANT AGREEMENT	16
APPENDIX 3. NT WAP 1520 SUBMISSION	16
APPENDIX 4: NT WAP 1520 PROGRAM LOGIC	16
APPENDIX 5. NT WAP 1520 RISK MANAGEMENT PLAN	48
 Schedule 1: Northern Tablelands WAP 1520 Budget Schedule.....	 12

ABBREVIATIONS

ARTC	Australian Rail Track Corporation
ISP	NSW Invasive Species Plan 2015 - 2022
LCA	Local Control Authority (Councils)
LLS	Local Land Services
NEWA	New England Weeds Authority (Walcha, Armidale Dumaresq , Uralla & Guyra Shires)
NSW DPI	NSW Department of Primary Industries
NTLLS	Northern Tablelands Local Land Services
NTRWC	Northern Tablelands Regional Weed Committee
OEH	Office of Environment and Heritage
PA	Participant Agreement
RMS	Roads and Maritime Services
RWS	Regional Weeds Strategy
WAP 1520	NSW Weed Action Program 2015 - 2020

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EXECUTIVE SUMMARY

Invasive weed species cause financial losses to agriculture and other industries and damage areas of ecological value and cultural significance.

The NSW Weeds Action Program is a NSW Government initiative to reduce the impact of weeds under the NSW Invasive Species Plan 2015 – 2022.

During 2013-14 the NSW Government through the NSW Natural Resources Commission undertook a review of weed management in NSW. The Government's response to the review's recommendations has amongst other matters resulted in the existing 14 Regional Weeds Advisory Committees being replaced by 11 statutory Regional Weed Committees based on Local Land Services boundaries, established under the provisions of Section 33 of the *Local Land Services Act 2013*.

The Government has committed to implementing these recommendations through the NSW Weeds Action Program 2015-2020 (WAP 1520) as a key driver to deliver these changes.

The Northern Tablelands Business Plan and Participant Agreement 2015 – 2020 represents the Northern Tablelands Regional Weed Committee's (NTRWC) regional grant submission for the NSW Weeds Action Program 2015-2020.

By way of agreement with the Northern Tablelands Local Land Services (NTLLS), the New England Weeds Authority has been designated the Lead Organisation for member Councils and Authorities of the NTLLS region for WAP 1520.

This Business Plan sets out the strategies and mechanisms to consolidate the alliance between members, to undertake and implement the 'NSW Weeds Action Program 1520', as funded by the NSW Government and for the local control authorities to meet their obligations under the 'NSW Invasive Species Plan 2015-2022' and the '*Noxious Weeds Act 1993*'.

The WAP 1520 Application addresses the diverse suite of weed species, both present and potential, taking into account the climatic conditions which lead to rapid growth of weed species and seasonal variability across the landscapes in the northern tablelands region, and sets in place a 5 year strategy to improve the management of invasive weeds species.

WAP 1520 is an outcomes based program where the activities contribute to clearly defined goals and objectives under the NSW Invasive Species Plan 2015 - 2022 (ISP).

The four goals of the ISP are:

Goal 1: Exclude – prevent the establishment of new and invasive species;

Goal 2: Eradicate or contain: - eliminate, or prevent the spread of new invasive species;

Goal 3: Effectively manage - reduce the impacts of widespread invasive species; and

Goal 4: Capacity building - ensure that NSW has the ability and commitment to manage invasive species.

The NSW Government will prioritise allocation of WAP1520 funds as they relate to the stages of invasion, the level of effective control that could be expected and the likely return on investment which is illustrated in the generalized weed invasion curve on page 4.

The NTRWC WAP 1520 submission reflects the objectives of this prioritised allocation of funding by the NSW State Government.

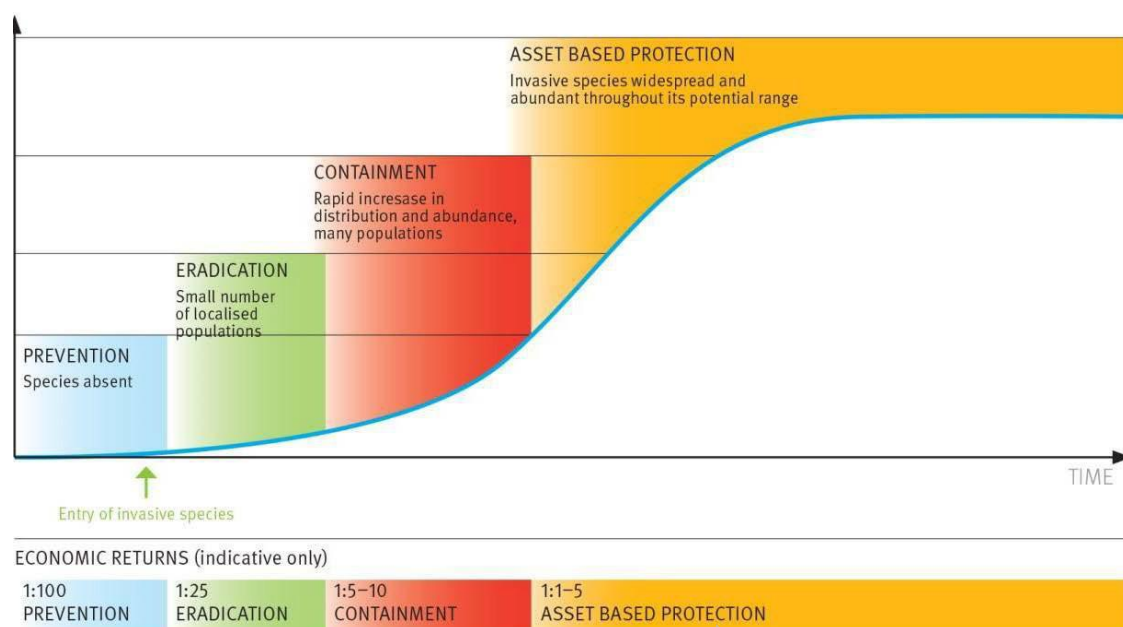


Figure 1: Prevention, Eradication, Containment and Asset Based Protection Weed Incursion Curve.¹

1. INTRODUCTION

1.1 Background to the Northern Tablelands Regional Weed Committee

Biosecurity reforms envisaged by the NSW Government including the introduction of a new NSW Biosecurity Act and its subordinate legislation are expected to be in place during Year 2 of WAP 1520.

This reform will see the amalgamation of some 13 existing Acts and regulations thereunder into the one new Biosecurity Act with a greater reliance on regional compliance plans that articulate the obligations of landowners, being endorsed by the Local Land Services Board as appropriate for regional circumstances.

As a consequence each Local Land Service (LLS) region is required to formalise an LLS specific Weed Committee under Section 33 of the *Local Land Services Act 2013*. To ensure consistencies in the approaches taken by the new Committees and to protect the autonomy of members to make decisions a State wide Charter has been developed (refer **Appendix 1**) that outlines the roles of participants and the relationships between the Committees and the LLS Board.

Accordingly, the Northern Tablelands Regional Weed Committee has been established in accordance with this Charter and a new Constitution for the Northern Tablelands Regional Weed Committee has been developed.

¹ NSW Biosecurity Strategy 2013 - 2021

The New England Weeds Authority (NEWA) by way of agreement with the Northern Tablelands Local Land Services (NTLLS) has been designated the Lead Organisation for member Councils and Authorities of the NTLLS region for WAP 1520.

The Northern Tablelands Regional Weed Committee (NTRWC) includes key stakeholders from Tenterfield in the north, south through Armidale in the New England to Walcha and extending west to Inverell.

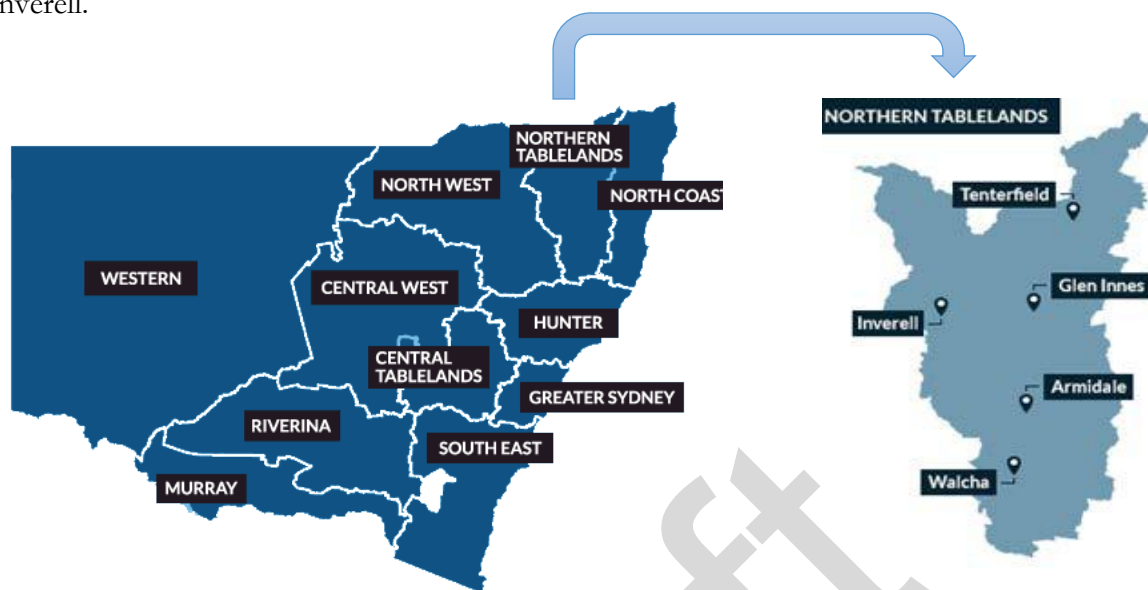


Figure 2: Northern Tablelands Local Land Services Region

The NTLLS promotes a regional collaborative approach to the management of noxious and environmental weeds by bringing together all local and state government organisations and other bodies involved in land management throughout the Northern Tablelands region of NSW.

In accordance with the requirements of WAP 1520, the current Regional Weed Strategies (RWS) will be reviewed and integrated as part of the WAP 1520 program along with other listed mandatory documents to form part of the NTLLS's Local Strategic Plan. Specific compliance plans will also be developed that can be enforced using the tools proposed under the new Biosecurity Act. This will provide land holders and land managers with a set of standards and guidelines for implementing effective and co-ordinated weed control programs. Priority is also given to new incursion surveillance, education and awareness, and capacity building.

The RWS is aligned to the National and State Weed Strategies, “NSW State Plan” and the Northern Tablelands LLS Local Strategic Plan and meets the requirements of the Noxious Weeds Act 1993 (as amended).

The RWS will be updated to reflect the changes required for implementation of the “NSW Invasive Species Plan 2015 – 2022”.



Photo 1: A regional rapid response to Tropical Soda control work in the Apsley area 2014

1.2 Vision Statement

The NTRWC shared vision for the region in regard to invasive weed management is to:

“Minimise the economic, environmental and social impacts of existing, and new and emerging weeds in the Northern Tablelands Local Land Services region through co-ordination, co-operation and commitment from local control authority weed managers and the community”.

1.3 NTRWC WAP 1520 ISP Objectives

The NTRWC WAP 1520 ISP Objectives are to:

- ***Assist in the timely detection and quick response to new weed incursions;***
- ***Prioritise weed management programs to achieve the greatest benefit;***
- ***Provide effective and targeted on-ground weed control;***
- ***Increase community ownership of, and involvement in, effective weed management;***
- ***Integrate weed management into education programs;***
- ***Improve the knowledge base for weed management;***
- ***Monitor the implementation of the ISP; and***
- ***Encourage the use of cost-sharing arrangements.***

The Committee identifies the importance of the prevention of new weed incursions and the rapid response to new incursions and the containment of existing species.

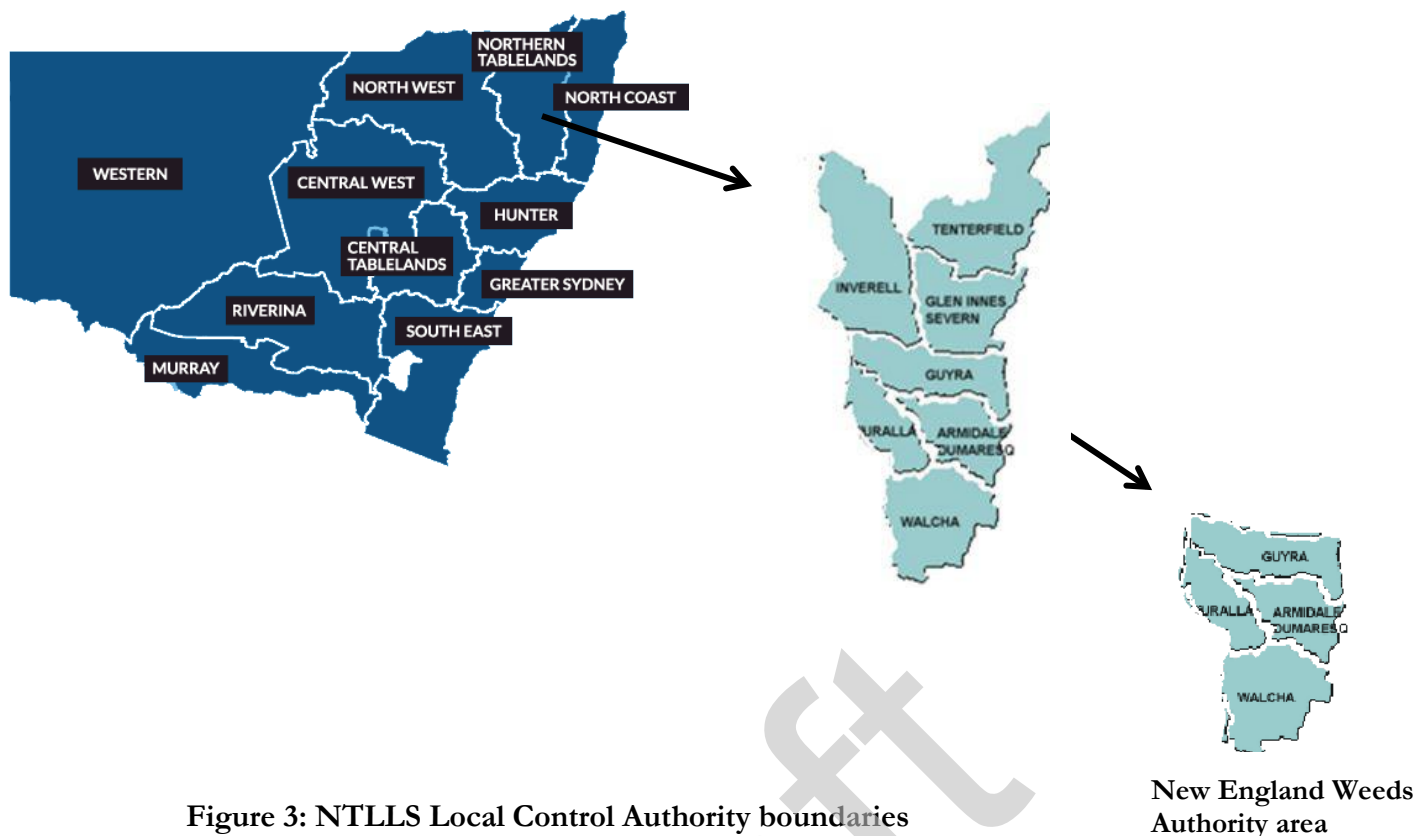
2. NORTHERN TABLELANDS LOCAL LAND SERVICES REGION

2.1 Geographic & Demographic Landscape

The Northern Tablelands is a distinctive highland area of NSW with undulating hills, valleys, plateaus and mountains straddling the top of the Great Dividing Range.

The major towns of Tenterfield, Glen Innes, Inverell, Guyra, Armidale, Uralla and Walcha all support productive rural communities predominately producing beef, sheep and wool.

The land-use includes extensive grazing in the tablelands, broad acre farming in the west, with some mixed farming and horticulture inter-dispersed. The region supports a rich diversity of environments including tablelands, eastern slopes, western slopes and plains.



2.2 Stakeholders – NTRWC WAP 1520

Organisation

Northern Tablelands Local Land Services Regional Weed Committee

Northern Tablelands Local Land Services

New England Weeds Authority* (Walcha, Armidale Dumaresq, Uralla & Guyra Shires)

Tenterfield Shire Council

Inverell Shire Council

Glen Innes Severn Council

NSW Department of Primary Industries

*Lead Organisation

Agencies and Organisations

Aboriginal Lands Council

Australian Rail Track Corporation (ARTC)

Community / Special Interest Groups

Land and Property Management Authority

Landcare Networks

NSW Farmers

Nursery and Garden Industry Association

Office of Environment and Heritage (OEH)

Origin Energy

Public Land Managers

Roads and Maritime Services (RMS)

3. NSW WEEDS ACTION PROGRAM (WAP 1520)

3.1 Background

Invasive weed species affect our environment, economy and social well being. They can reduce the productivity of our land and waterways, and reduce biodiversity in natural areas.

The NSW Weeds Action Program 2015-2020 (WAP 1520) follows on from the successful implementation of the NSW Weeds Action Program 2010-2015. It is a NSW Government initiative to reduce the impact of weeds and is guided by the NSW Biosecurity Strategy 2013-2021 (the Biosecurity Strategy) and the NSW Invasive Species Plan 2015-2022 (the ISP).

The Biosecurity Strategy outlines how government, industry and the community need to work together to identify, minimise, respond to and manage biosecurity risks, including weeds.

The ISP provides a state-level framework for the co-ordinated and co-operative management of invasive species, including weeds. It complements other existing strategies, in particular the Biosecurity Strategy and the Australian Weeds Strategy.

4. PARTICIPANT AGREEMENT

4.1 Roles and responsibilities of stakeholders

The Northern Tablelands Regional Weed Committee, the New England Weeds Authority as Lead Organisation and member Councils have formed an alliance to undertake this regional project (NSW WAP 1520), by way of a 'Participant Agreement' (PA). Refer to **Appendix 2**.

In order to implement the NSW Weeds Action Program 1520 the alliance has collaboratively sought funding from the NSW Government, through the NSW DPI.

Each of the participating Council's and Northern Tablelands LLS continue to have an obligation and responsibility for noxious weed management in their local government areas according to the requirements of the *Noxious Weeds Act 1993*.

The Participant Agreement recognises that the participating LCA's are not relinquishing their independence, autonomy or status as Councils constituted under the *Local Government Act 1993* (as amended).

Each of the parties have allocated appropriate resources and made a commitment to undertake the 5-year program. In addition, they will seek further alliances with other key stakeholders - agencies, local businesses and communities to address both institutional and community change in relation to weed management.

The time line for the five year project is outlined in the Northern Tablelands WAP 1520 Project submission (**Appendix 3**). Activities must be completed within the given year – ie the year listed on the target spreadsheet.

Stakeholders will be required to complete a quarterly report and present it at the Northern Tablelands Regional Weed Committee meetings.

4.2 Northern Tablelands Regional Weed Committee Organisational Structure

In accordance with the terms of the Charter for the establishment of Regional Weed Committees, the structure of the Northern Tablelands Regional Weed Committee will have a Chair, Vice Chair and recording Secretary who are elected for a four year term by the membership. Elections will be held at the first meeting of the new membership year.

A Regional Project Officer will be appointed by the Regional Weed Committee for the purpose of

- Acting as Executive Officer for the Regional Weed Committee
- Managing funding programs for the Regional Weed Committee
- Acting as a central contact for weeds management in the LLS region

The Regional Project Officer position will be funded jointly by membership contributions and funding provided through WAP 1520.

The Participant Agreement and WAP 1520 Project Submission recognise NEWA as the Lead Organisation responsible for the overall project management. This includes the day to day management and oversight of the co-ordination, project activities, financial management and project reporting, including the employment of the Regional Project Officer. Refer Figure 4 Organisational Structure.

The funding for administration and co-ordination, including monitoring, evaluation and reporting, is 10% of the total project budget, as prescribed in the NSW DPI Weed Action Program 2015 - 2020 Guidelines and is accordingly identified in the Participant Agreement.

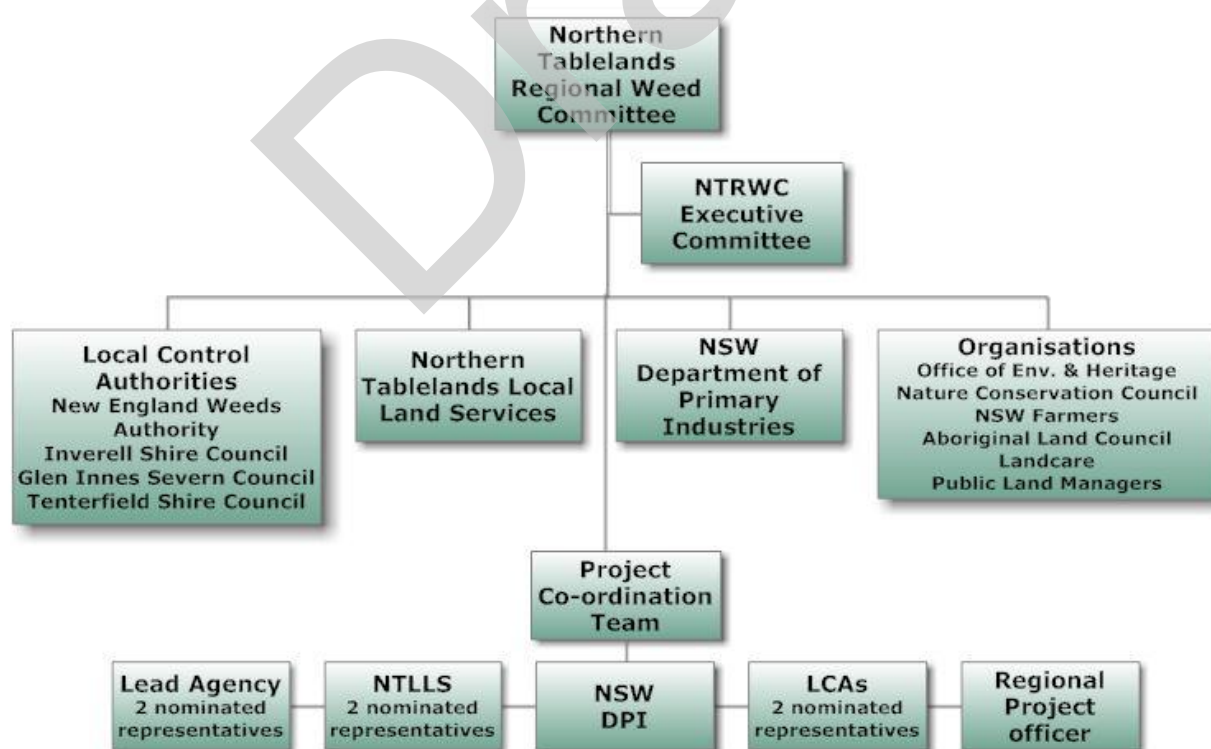


Figure 4: NTRWC WAP1520 Organisational Structure

4.3 Lead Organisation

The New England Weeds Authority (NEWA), as Lead Organisation has submitted the WAP 1520 application to NSW DPI on behalf of the NTRWC.

As Lead Organisation, NEWA will run the day to day activities of WAP1520, as well as oversee the co-ordination and implementation of the program including the preparation of all necessary financial and progress reports for submission to NSW DPI.

An annual progress report will be submitted in August each year, or at an alternative reporting date agreed with NSW DPI, and a final report within three months of the project completion.

NEWA will act as banker for the project and will prepare quarterly financial statements at each NTRWC meeting, and end of year reports for submission to NSW DPI.

4.4 Assumptions

Program assumptions include:

1. Funding will be received from the NSW DPI.
2. All Local Control Authorities (LCAs) and the NTLLS will honour their funding commitments.
3. No extraordinary weather events are experienced.
4. Timeframe of the project is five years.

4.5 Change Management

Any proposed changes to scope, schedule, procurement or resources shall be identified, analysed and approved prior to implementation by NTRWC. Only after approval of change through Project Deviation reporting in the interim report shall the activities be changed.



Photo 2: The Macleay Valley, Walcha Shire.

5. NTRWC WEEDS ACTION PROGRAM 1520 SUBMISSION

NEWA in conjunction with the NTLLS and on behalf of the NTRWC has made a 5-year program submission using the template provided by NSW DPI. This submission identifies the ISP key objectives, measurable outcomes, associated activities, targets and funding for the period commencing 1st July, 2015 through to 30th June, 2020.

The completed NSW Weeds Action Program 1520 – Project Submission (refer **Appendix 3**), Program Logic (refer **Appendix 4**) and NTRWC WAP 1520 Risk Management Plan (refer **Appendix 5**).

5.1 NTRWC WAP Budget Summary

The NTRWC budget summary provides a breakdown of the project funds from NSW DPI, and agency funds (LCA's and NTLLS) on an annual basis, to achieve the measurable outcomes defined in the WAP 1520 Project Submission and are detailed in **Schedule 1**.

The budget is based on the undertaking of NSW DPI, NTLLS and the LCAs to commit to current funding levels, plus CPI, for the next 5 years.

NEWA as the Lead Organisation, will in association with the stakeholders develop an Annual Operating Budget for the implementation of the WAP 1520 Activities to achieve the defined measurable outcomes.

This Annual Operating Budget will provide the basis of a Yearly Work Plan for NTRWC, NTLLS and each LCA's weed inspection, control and education / extension programs.

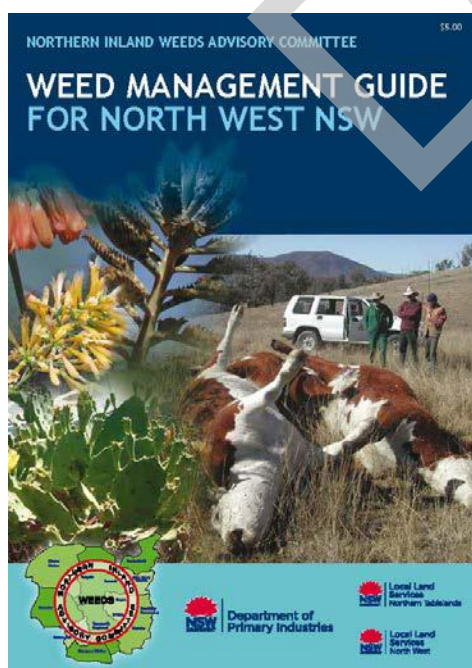


Photo 3: NIWAC's Weed Management Guide, available to landholders in the region.

Schedule 1: Northern Tablelands WAP 1520 Budget Schedule

WAP 1520 Budget Schedule: Measurable Outcomes, Yearly Targets and 5 year totals

ISP Objectives (Mandatory)	Measurable Outcomes	YR	Year 1 Agency	Year 1 Project	Year 2 Agency	Year 2 Project	Year 3 Agency	Year 3 Project	Year 4 Agency	Year 4 Project	Year 5 Agency	Year 5 Project	Agency Funds TOTAL	Project Funds TOTAL	Overall Program TOTAL
1.1 High risk species and pathways identified and managed	Regional High Risk Pathways & Sites Management Plan reviewed	2	\$4,500	\$6,000	\$5,500	\$4,000							\$10,000	\$10,000	\$20,000
	Regional LLS Committee Established	1	\$2,500	\$9,000									\$2,500	\$9,000	\$11,500
1.2 Develop & implement early detection capabilities	List of high risk weeds reviewed and updated	2	\$6,000	\$8,000	6000	8000							\$12,000	\$16,000	\$28,000
	Incursion plans for high risk weeds reviewed	2	\$3,000	\$3,000	\$2,000	\$4,000							\$5,000	\$7,000	\$12,000
	Regional inspection program reviewed	1	\$3,500	\$4,000	\$3,500	\$4,000							\$7,000	\$8,000	\$15,000
	Regional inspection program implemented	5	\$2,000	\$3,500	\$2,000	\$3,500	\$2,000	\$3,500	\$2,000	\$3,500	\$2,000	\$3,500	\$10,000	\$17,500	\$27,500
2.1 Timely detection of new weed incursions	Regional inspection program implemented	5	\$178,968	\$145,000	\$203,341	\$145,000	\$237,152	\$165,000	\$263,805	\$165,000	\$260,405	\$165,000	\$1,143,671	\$785,000	\$1,928,671
2.2 Provide a rapid response to eradicate or contain new weeds	Rapid response plans reviewed	2	\$1,000	\$3,000	\$1,000	\$3,000							\$2,000	\$6,000	\$8,000
	Implement appropriate surveillance on high risk pathways	5	\$59,000	\$67,500	\$59,000	\$67,500	\$59,000	\$67,500	\$59,000	\$67,500	\$59,000	\$49,500	\$295,000	\$319,500	\$614,500
3.2 Provide effective and targeted on-ground control	Regional management plans linked to LLS and other stakeholder plans	2	\$3,500	\$6,500	\$3,500	\$3,500							\$7,000	\$10,000	\$17,000
	Reduce the impact of invasive weeds at priority	5	\$104,299	\$129,000	\$105,236	\$129,000	\$105,170	\$129,000	\$105,104	\$129,000	\$105,036	\$129,000	\$524,845	\$645,000	\$1,169,845
4.1 Government manages high priority invasive species on public land and waterways	Invasive species on public lands and waterways managed effectively	5	\$132,000	\$38,000	\$132,000	\$38,000	\$129,300	\$38,000	\$132,000	\$38,000	\$132,000	\$38,000	\$657,300	\$190,000	\$847,300
4.2 Private landholders motivated to manage invasive species proactively	Invasive weeds effectively managed on private lands	5	\$6,000	\$5,000	\$7,000	\$5,000	\$7,000	\$5,000	\$7,000	\$5,000	\$7,000	\$5,000	\$34,000	\$25,000	\$59,000
4.3 Increase community acceptance of and involvement in effective invasive species management	Review regional communication strategies	2	\$3,500	\$2,000	\$3,500	\$2,000							\$7,000	\$4,000	\$11,000
	Regional Communication Strategy implemented	5	\$22,200	\$45,100	\$22,200	\$45,100	\$22,200	\$45,100	\$22,200	\$45,100	\$22,200	\$45,100	\$111,000	\$225,500	\$336,500
4.4 Integration of invasive species management into education programs	Weed education resources circulated throughout region	5	\$1,000	\$3,000	\$1,000	\$4,000	\$1,000	\$4,000	\$0	\$4,000	\$0	\$4,000	\$3,000	\$19,000	\$22,000

Schedule 1: Northern Tablelands WAP 1520 Budget Schedule Continued

ISP Objectives (Mandatory)	Measurable Outcomes	YR	Year 1 Agency	Year 1 Project	Year 2 Agency	Year 2 Project	Year 3 Agency	Year 3 Project	Year 4 Agency	Year 4 Project	Year 5 Agency	Year 5 Project	Agency Funds TOTAL	Project Funds TOTAL	Overall Program TOTAL
4.5 Skilled of the workforce implementing weed management	An increase in the number of operators holding competency based qualifications	5	\$15,500	\$6,100	\$7,000	\$6,100	\$15,500	\$6,100	\$500	\$500	\$15,500	\$6,100	\$54,000	\$24,900	\$78,900
4.6 Ability to measure the effectiveness of invasive species management	Mapping conducted on all new invasive species in the region	5	\$5,000	\$11,000	\$5,500	\$11,000	\$2,000	\$8,000	\$2,000	\$8,000	\$2,000	\$8,000	\$16,500	\$46,000	\$62,500
4.8 Roles and responsibilities defined for invasive species management	Maintain and strengthen NT WAP and Regional Weeds Committee	5	\$31,500	\$58,500	\$29,500	\$54,500	\$29,500	\$54,500	\$29,500	\$54,500	\$29,500	\$54,500	\$149,500	\$276,500	\$426,000
4.10 Legislation and policies implemented and enforced consistently for	Legislation integrated with local policies and procedures.	5	\$0	\$4,000	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,000	\$8,000
4.11 Monitor progress of implementation of this plan	NT WAP meets its obligations and outcomes	5	\$2,000	\$8,000			\$1,000	\$5,000			\$1,000	\$5,000	\$4,000	\$18,000	\$22,000
4.12 Have established emergency response (including cost sharing arrangement) in place	Rapid response team in place	5	\$3,500		\$3,500		\$3,500		\$3,500		\$3,500		\$17,500	\$0	\$17,500
			\$590,467	\$565,200	\$602,277	\$541,200	\$614,322	\$530,700	\$626,609	\$520,100	\$639,141	\$512,700	\$3,072,816	\$2,669,900	\$5,742,716

6. OTHER AGENCIES AND CONTRIBUTIONS

The NTRWC has valued partnerships within the region that allows for further value-adding and capturing of the extensive breadth of natural resource management projects being implemented throughout the region through NTLLS, Landcare and private landholders.

NTRWC recognises the extensive work carried out by LCA's in natural resource management, targeting weeds, which is additional to project funded work through the State government.

During 2013 – 2015 the following projects were carried out to the value of \$478,925;

- Reducing Priority Weed Species threats to ecosystems and species with Northern Tablelands Local Land Services and Northern Inland Weeds Advisory Committee - \$150,000.
- Upper Macleay Vine Weeds Stage 2 in conjunction with Macleay Valley Landcare - \$30,000.
- Weeds Tour for Northern Inland Weeds Advisory Committee in partnership with North West and Northern Tablelands Local Land Services - \$14,925.
- Production of a Weeds DVD to educate the community about key emerging weeds species in partnership with the Northern Tablelands Local Land Services - \$12,000.
- NSW DPI funded NIWAC Innovative Project “Integrated aerial surveillance, thermal imaging and mapping pilot project” - \$177,000 over 2 years.
- NSW DPI funded NIWAC Innovative Project 2 - Phase 2: Integrating the Phantom DJI 2 Quadcopter to the WeedTr@cer Mapping System for Serrated Tussock and Water Hyacinth - \$95,000 over 1 year.

Further complementary activities are carried out by organisations such as the Nursery and Garden Industry Association education awareness program ‘Grow Me Instead’ booklet distribution targeting replacing weed species with non-invasive plants.

An essential component of the success of a regional weed control program is the contribution made by the community Landcare groups and private landholders/land managers in undertaking and maintaining the on-ground control works. NTRWC has a vital role in ensuring that community, landholders / land managers have the essential knowledge and skills to carry out effective, efficient and co-ordinated control works.

1. Name

The Committee will be called the (name of region) Regional Weed Committee.

2. Purpose

The role of Regional Weed Committees is to provide 'tenure neutral' strategic planning and coordination of weed management activities at the regional level. These activities play an integral part in an overall State weed management framework.

The Regional Weed Committees are established to:

- support implementation of the weeds components and underlining principles of the NSW Biosecurity Strategy, NSW Biosecurity Act and the NSW Invasive Species Plan 2015-2022;
- deliver weed functions for the Local Land Services consistent with the Regional Management Strategy;
- develop, coordinate and implement regional weed management strategies and plans to support a coordinated, tenure neutral and inclusive approach to regional weed management; and
- provide a forum for the community and stakeholders in decision making, and develop an education and awareness program based on local and/or regional priority weeds and issues.

3. Relationship to Local Land Services Board and State Weeds Committee

The Regional Weed Committee is a local community advisory group under the provisions of Section 33 of the Local Land Services Act 2013.

The Local Land Services Board is accountable for ensuring that a functional Regional Weed Committee is established and has appropriate representation for their region.

The Regional Weed Committee has autonomy to make decisions that are consistent with the LLS Regional Management Strategy. The requirement for member participation in the planning process is critical in ensuring that planning documents and legislative tools are appropriate, equitable and enforceable. Plans that meet this test will be endorsed by the Local Land Services Board as regional weed plans.

The Regional Weed Committee can raise significant weed policy issues to the State Weeds Committee for consideration. Similarly, the State Weeds Committee or its members can liaise directly with Regional Weed Committees through its secretariat.

4. Membership

The Committee will typically comprise at least one representative from the following organisations. The Local Land Services Board has the option of amending this membership, or attendance requirements with the approval of the State Weeds Committee.

² NSW Weeds Action Program 2015-2020 Guidelines

Organisation
Local Land Services (LLS)
Local Control Authorities (representatives from each LCA within each LLS region)
NSW Department of Primary Industries (NSW DPI)
Office of Environment and Heritage (OEHL)
Nature Conservation Council
NSW Farmers
Aboriginal Land Council
Landcare or similar organisation
Public land managers*

*Public land managers will be identified in the constitution of each regional committee. Attendance requirements for these representatives will also be prescribed in specific constitutions.

4. Organisational structure

The Committee will have a chair, vice chair and recording secretary who are elected for four year terms by the membership. Elections will be held at the first meeting of the new membership year.

A Regional Project Officer will be appointed by the Regional Weed Committee for the purpose of:

- Acting as Executive Officer for the Regional Weed Committee
- Managing funding programs for the Regional Weed Committee
- Acting as a central contact for weeds management in the LLS region.

A Regional Project Officer position will be funded jointly by membership contributions and funding provided through the NSW Weeds Action Program.

5. Governance arrangements

Area: The (name of committee) will be responsible for the Local Land Service area by agreement.

Term: A term of membership shall last for (four) years.

Constitution: The committee will draft a set of written by-laws at the first meeting of the committee with the view of adoption at the second meeting or within three months. The by-laws govern committee operation. By-laws require a two-thirds vote for adoption or change.

Meetings: The committee will meet at least (number of) times per year. Written notices of upcoming meetings will be emailed to members at least ten days before a meeting.

Minutes: Minutes of each meeting will be kept. Copies will be provided to the board within two weeks after a meeting.

Recommendations and reports: Committee recommendations and reports will be submitted in writing to the board. Documents will include both suggested action and justification for suggestions. The board will respond/react to such recommendations/reports in writing.

Dismissal: Members who are absent without reasonable cause from three successive meetings will be considered to have resigned their seat. The committee will approach the member's organisation to fill the position.

Draft

Participant Agreement

Between

NORTHERN TABLELANDS REGIONAL WEED COMMITTEE



and

New England Weeds Authority (Lead Organisation)

and

Northern Tablelands Local Lands Services

and

Inverell Shire Council

and

Tenterfield Shire Council

and

Glen Innes Severn Council

and

**New England Tablelands (Noxious Plants)
County Council Trading as New England Weeds Authority.**

NSW Weeds Action Program

2015 - 2020

1 July 2015



TABLE OF CONTENTS

Overview	2
Program Outline	2
1. The Parties	3
2. Interpretation	3
3. Purpose of the Agreement	5
4. Roles and Responsibilities	5
4.1 Project Management	5
4.2 Project Co-ordination Team	5
4.3 Project Delivery	6
4.4 Promotion & Communication	6
4.5 Data and Evaluation	6
4.6 Specific Roles and Responsibilities	6
5. Funding Allocation and Costs	7
6. Intellectual Property	7
7. Publicity	7
8. Insurance	7
9. Indemnity, Disclaimer and Warranties	8
10. Term of Agreement	8
11. Accuracy of Information	8
12. Confidentiality	8
13. Key Representatives	9
14. Dispute Resolution	10
15. Governing Law	10
Signatories to Agreement	11
Annexure A Roles & Responsibilities of Lead Organisation	12
Annexure B Roles & Responsibilities of Other Agencies	14

PARTICIPANT AGREEMENT

This Participant Agreement is made on 1st July 2015.

BETWEEN

Northern Tablelands Regional Weed Committee

and

Northern Tablelands Local Land Services

and

New England Tablelands (Noxious Plants) County Council Trading as New England Weeds Authority (Armidale Dumaresq, Uralla, Walcha, and Guyra Councils)

and

Inverell Shire Council

and

Tenterfield Shire Council

and

Glen Innes Severn Council

and

New England Weeds Authority as Lead Organisation

OVERVIEW

The Northern Tablelands Regional Weeds Committee, Northern Tablelands Local Land Services, New England Weeds Authority [(Armidale Dumaresq, Walcha, Uralla and Guyra Councils) (and Lead Organisation)], Inverell Shire Council, Tenterfield Shire Council and Glen Innes Severn Council have formed an alliance to undertake a regional project funded by the NSW Government under the NSW Weeds Action Program 2015 - 2020. The name of the project is **Northern Tablelands WAP 1520**.

Each of the participating Councils and County Council continue to have an obligation and responsibility for noxious weed management in their Local Government areas pursuant to vested powers under the *Noxious Weed Act* 1993. However, in order to implement the NSW Weeds Action Program 2015 - 2020 (discussed in more detail below) the alliance referred to above will collaboratively seek funding from the NSW Government through the Department of Primary Industries pursuant to the terms of this Participant Agreement (PA) and it is acknowledged that such collaboration will not in any way affect the parties severable obligations in relation to their vested powers and obligations for noxious weed management.

Each of the parties has allocated appropriate resources to undertake the program and will in collaboration seek further alliances with other key stakeholders, as well as local businesses and communities to address both institutional and community change in relation to weed management.

PROGRAM OUTLINE

The NSW Weeds Action Program 2015-2020 (WAP1520) follows on from the successful implementation of the NSW Weeds Action Program 2010-2015. It is a NSW Government initiative to reduce the impact of weeds and is guided by the NSW Biosecurity Strategy 2013-2021 (the Biosecurity Strategy) and the NSW Invasive Species Plan 2015-2022 (the ISP).

The NSW WAP 1520 grant program funds will enable local weed control authorities and other key stakeholders to meet the *NSW Invasive Species Plan* objectives for weed management within the respective Local Land Service regions.

The NSW Weeds Action Program plans to:

- assist in the timely detection and quick response to new weed incursions;
- prioritise weed management programs to achieve the greatest benefit;
- provide effective and targeted on-ground weed control;
- increase community ownership of, and involvement in, effective weed management;
- integrate weed management into education programs;
- improve the knowledge base for weed management;
- monitor the implementation of the ISP; and
- encourage the use of cost-sharing arrangements.

1. THE PARTIES

1.1 For the purpose of this Participant Agreement the Parties are:

*NORTHERN TABLELANDS REGIONAL WEED COMMITTEE
and*

*Northern Tablelands Local Land Services
and*

*New England Tablelands (Noxious Plants) County Council Trading as New England
Weeds Authority (Armidale Dumaresq, Uralla, Walcha, and Guyra Councils)*

and

Inverell Shire Council

and

Tenterfield Shire Council

and

Glen Innes Severn Council

and

New England Weeds Authority as Lead Organisation

2. INTERPRETATION

2.1 Headings

All headings throughout this Participant Agreement have been inserted for the purpose of ease and reference only and shall not define limit or affect the meaning or interpretation of this Participant Agreement or any instrument created pursuant to or in accordance with it.

2.2 Definitions

In this Participant Agreement and any instrument created pursuant to or in accordance with it, unless the context otherwise requires:

Councils means the Councils and County Council being parties to this Participant Agreement.

Grant Funds means funding obtained by the Lead Organisation under the NSW Weed Action Program 2015 – 2020 for the provision of the Program.

Lead Organisation means New England Weeds Authority (NEWA)

NSW DPI means New South Wales Department of Primary Industries.

NSW Weed Action Program means the NSW Government initiative to reduce the impact of weeds under the NSW Invasive Species Plan.

NTLLS means the Northern Tablelands Local Land Services being party to this Participant Agreement.

NTLLS Weeds Action Program (WAP 1520) means the Weeds Action Program 2015-2020 submission known as “The Project”.

PA means this Participant Agreement and all Annexures.

Parties means the parties to this Participant Agreement.

Participant Agreement means the alliance of the NTRWC, NTLLS and member Councils party to this Agreement and all Annexures.

Project Activity means any activity associated with the Program as derived from the Participant Agreement, the NSW Weeds Action Program or any other projects undertaken individually or in collaboration by the Parties in relation to the NSW Weeds Action Program 1520.

Project Co-ordination Team means a team comprising members from each Party as referred to in clause 4.2.

2.3 General

In this Participant Agreement and any instrument created pursuant to or in accordance with it, unless the context otherwise requires:

- (a) a reference to any legislation or legislative provision includes any statutory modification or re-enactment of, or legislative provision substituted for, and any subordinate legislation issued under, that legislation or legislative provision;
- (b) the singular includes the plural and vice versa;
- (c) where an expression is defined, another part of speech or grammatical form of that expression has a corresponding meaning;
- (d) where an expression is defined anywhere in the Participant Agreement it has the same meaning throughout;
- (e) for the purposes of this PA a reference to a “partner” or “alliance”, or any variation including but not limited to “partnering” and “partnership” does not create, refer to or imply a legally binding partnership between the Parties or the Councils; and
- (f) the parties acknowledge and agree that this PA does not constitute or create, and shall not be deemed to constitute, any legally binding or enforceable obligations on the part of any Party, other than defined in this PA.

3. PURPOSE OF THE AGREEMENT

This document sets out the principles that the Parties wish to adopt in undertaking the **Participant Agreement**. This includes the development of a **Work Plan** and **Budget Schedule**, and the implementation of the **Weeds Action Program** and other associated projects undertaken individually or in collaboration by the NTLLS and member Councils.

This PA is prepared on the basis that each Party:

- values the other Party's expertise;
- is committed to working co-operatively and building productive partnerships with the other partners to pursue the Program outcomes;
- seeks to understand and accommodate the other Party's interests and the parameters within which they work; and
- approaches the arrangement in a spirit of goodwill and trust.

4. ROLES AND RESPONSIBILITIES

4.1 Project Management

- 4.1.1 The Lead Organisation will administer the day-to-day management of the Program and Project Activities and will be the contact for NSW DPI for all matters arising from the Program.
- 4.1.2 The Lead Organisation will oversee the co-ordination of the Program and associated Project Activities, including the preparation of all necessary financial and progress reports for submission to NSW DPI.
- 4.1.3 The Parties commit to complete the tasks and meet deadlines as outlined in the WAP 1520 Work Plan.
- 4.1.4 The Parties undertake to provide all information as necessary for preparation of all reports (as required) in a timely manner to ensure Program timelines and budgets are adhered to.

4.2 Project Co-ordination Team

- 4.2.1 Each Party will nominate a suitable staff member/s to act as a key representative on the Project Co-ordination Team.
- 4.2.2 Each Party shall invest in their representative/s the necessary authority to make day to day decisions in relation to the Program and the implementation of Project Activities and any associated activities.
- 4.2.3 The role of the Project Co-ordination Team includes providing operational direction for the Program and in particular monitoring the progress of the Project Activities.
- 4.2.4 Project Co-ordination Team representatives will participate in regular meetings. If the named representative cannot attend an alternative must attend who has the necessary authority to make decisions in the representative's absence.

4.3 Project Delivery

Each Party agrees to:

- 4.3.1 collaborate in the development of all relevant Program documents (e.g. project plan, progress reports, final report, specific project activity reports, copies of education and extension materials and media coverage), including working to gain corporate support for these documents within their organisation;
- 4.3.2 collaborate in the identification and enrolment of participants for the participatory engagement aspects of the Program;
- 4.3.3 provide timely comments and/or approvals regarding any drafts of documentation and educational materials; and
- 4.3.4 provide regular reports to the respective Parties, including the Lead Organisation on progress of the Plan to enable appropriate acquittal of the Program to NSW DPI.

4.4 Promotion & Communication

Each Party agrees to:

- 4.4.1 promote the Program through regular, agreed content media releases, which are to be developed by the Project Co-ordination Team;
- 4.4.2 provide assistance where necessary with supplementary events and workshops related to the Program; and
- 4.4.3 acknowledge each Party as a key partner of the Program and to display the logos in all related promotional material where appropriate.

4.5 Data and Evaluation

The Parties agree to:

- 4.5.1 assist in the development of criteria for the evaluation of the Project; and
- 4.5.2 provide confidential and impartial treatment of data generated by participating Parties.

4.6 Specific Roles and Responsibilities

- 4.6.1 The specific roles and responsibilities for the Lead Organisation are outlined in Annexure A.
- 4.6.2 The specific roles and responsibilities for each other Party are outlined in Annexure B.

5. FUNDING ALLOCATION AND COSTS

5.1 Funding

In accordance with the Lead Organisation's responsibility set out in Annexure 'A' to this PA, it will apply for, financially manage and distribute the Grant Funds in accordance with the NSW Weeds Action Program 1520, NTRWC Participant Agreement and the Project Budget Schedule.

5.2 Costs

- (a) All costs associated with the preparation and execution of this PA and any costs incurred by a Party in implementing the Program in accordance with this PA shall be paid for out of the Grant Funds provided that such Party has complied with its commitments pursuant to this PA and the NSW Weed Action Program 2015-2020 generally.
- (b) It is acknowledged and agreed that in accordance with the NSW Weeds Action Program 2015-2020 Guidelines, the Lead Organisation shall claim 10% of the total cost of the Project to cover administration costs and expenses in relation to the Project including the employment of the Regional Project Officer, with such monies to be paid from the Grant Funds.

6. INTELLECTUAL PROPERTY

- 6.1 Intellectual Property brought to the Project shall vest in and remain vested in the originator of that material (Originating Party). The Originating Party agrees to grant to the other parties a non-exclusive licence to use that intellectual property for the sole purpose of the Project. On the termination of the PA, those Parties must cease using the Intellectual Property and return any document or other material containing the Originating Party's Intellectual Property to the Originating Party.
- 6.2 Intellectual Property contained in material brought into existence during the term of the Project is to be shared by the Parties upon its creation and such material may be used on an on-going basis by each of the Parties.

7. PUBLICITY

- 7.1 Subject to clause 4.4, each Party agrees that the other Party may engage in the publication of articles, press releases, papers or commercial promotions to publicise the Project.

8. INSURANCE

- 8.1 Each Council and the NTLLS shall be responsible for effecting and maintaining its own insurances as follows:
 - (i) all insurances required under worker's compensation legislation;
 - (ii) Public Liability Insurance in relation to all premises and sites on which the Program and Project Activities are carried out with such insurance to be for an amount of not less than \$20,000,000 per event and;
 - (iii) a policy of insurance for Professional Indemnity Liability arising out of or in connection with the Project for an amount of not less than \$20,000,000 per claim.

9. INDEMNITY, DISCLAIMER AND WARRANTIES

- 9.1 Each Party releases and indemnifies the other Parties, its officers, employees, agents and contractors and agrees to keep them indemnified from and against any claims, liabilities, losses (including reasonable legal costs and expenses), damages, costs and expenses arising out of a Party's actions or omissions in relation to or as a result of the Project, a Party's delivery of the Project or the Project's operation unless such claim, liability, loss, damage, cost or expense arises directly from the wilful misconduct or negligent act of a Party.
- 9.2 This PA is not to be interpreted that the participating local government authorities are relinquishing their independence, autonomy or status as Councils constituted under the *Local Government Act 1993* as amended.

10. TERM OF AGREEMENT

The term of this Participant Agreement is:

- (i) for a period of 5 years commencing on the 1st of July 2015; or
- (ii) for the period of completion of the Project and acceptance by NSW DPI of the final report, whichever occurs first.

11. ACCURACY OF INFORMATION

The information provided by the Parties is done so in good faith based on sources that are believed to be reliable. The Parties do not warrant the accuracy, completeness or currency of the information and will not be liable for any inaccuracies, omissions or errors in the content of information so provided.

12. CONFIDENTIALITY

- 12.1 Confidential information means all information which is commercially sensitive to a party or a related entity of the Party (e.g. local residents) or is information which is identified by a Party as Confidential Information and may include written, oral or electronically stored information.
- 12.2 Each Party acknowledges that it will ensure strict confidentiality, as described below, is maintained at all times in respect of the confidential information of other Parties.
- 12.3 Specifically, each Party undertakes:
- a) not to disclose another Party's confidential information to other employees, contractors, consultants, representatives of other public and private sector organisations or the general public unless expressly authorised to do so by the other Parties or as required by law;
 - b) not to release another Party's Confidential Information to any person unless or until that person has a signed confidentiality agreement;
 - c) to use another Party's confidential information only for the purposes of this PA; and
 - d) to return all other Party's confidential information when requested to do so and, if not earlier requested, at the end of this PA.

13. KEY REPRESENTATIVES

The key representatives to form part of the **Project Co-ordination Team** are nominated as follows:

Northern Tablelands Local Land Services

General Manager
(name) (signature)

LLS Officer
(name) (signature)

New England Weeds Authority (Lead Organisation)

General Manager
(name) (signature)

Regional Project Officer
(name) (signature)

Inverell Shire Council

Manager
(name) (signature)

Senior Weeds Officer
(name) (signature)

Tenterfield Shire Council

Manager
(name) (signature)

Senior Weeds Officer
(name) (signature)

Glen Innes Severn Council

Manager
(name) (signature)

Senior Weeds Officer
(name) (signature)

NSW Department of Primary Industries

Regional Invasive Species Officer

.....
(name) (signature)

Northern Tablelands Regional Weed Committee

Chairperson
(name) (signature)

14. DISPUTE RESOLUTION

Should a dispute arise, all parties will negotiate in good faith. The key representatives of the Parties forming part of the Project Co-ordination Team will conduct all negotiations and NSW DPI shall facilitate any dispute resolution process on behalf of the Parties. In the event of a dispute that cannot be settled, NSW DPI will advise on the appropriate course of action and the Parties agree to act reasonably in adopting that course of action.

15. GOVERNING LAW

This PA will be governed by the laws of the State of New South Wales and the Parties agree to submit to the non-exclusive jurisdiction of the courts having jurisdiction in New South Wales.

Draft

SIGNATORIES to Agreement

SIGNED in accordance with authorities delegated under the Local Government Act 1993, and not withdrawn

For and on behalf of:

Northern Tablelands Local Land Services

CHAIRPERSON
(name) (signature) (date)

GENERAL
MANAGER
(name) (signature) (date)

New England Weeds Authority (Lead Organisation)

CHAIRPERSON
(name) (signature) (date)

GENERAL
MANAGER
(name) (signature) (date)

Inverell Shire Council

MAYOR
(name) (signature) (date)

GENERAL
MANAGER
(name) (signature) (date)

Tenterfield Shire Council

MAYOR
(name) (signature) (date)

GENERAL
MANAGER
(name) (signature) (date)

Glen Innes Severn Council

MAYOR
(name) (signature) (date)

GENERAL
MANAGER
(name) (signature) (date)

NORTHERN TABLELANDS REGIONAL WEED COMMITTEE.

CHAIRPERSON
(name) (signature) (date)

Annexure A

Roles and Responsibilities of Lead Organisation

A1. APPOINTMENT OF LEAD ORGANISATION

- 1.1 The Parties hereby appoint the Lead Organisation as the Lead Organisation/proponent, for the term of this PA, to administer the application to NSW DPI for Grant Funds under the NSW Weed Action Program 2015 – 2020.
- 1.2 Subject to provision of funds by NSW DPI, the Lead Organisation must, either itself or through agents or employees it engages, do all things necessary or advisable for the efficient and economic administration of the Grant Funds under the NSW Weed Action Program 2015 -2020.
- 1.3 The Lead Organisation agrees that it will carry out its duties and obligations as Lead Organisation in accordance with:
 - this PA ;
 - good management practices and the requirements of the *Local Government Act 1993* (as amended);
 - such instructions as it receives from the NSW DPI and / or NTRWC Project Co-ordination Team, that are fair and reasonable.

A2. RESPONSIBILITIES OF LEAD ORGANISATION

The Lead Organisation must:

Financial Management

- 2.1 keep, or cause to keep, comprehensive, true and accurate records and accounts for the management of the Project and of the performance of duties under this PA.
- 2.2 ensure that all invoices and financial settlements, financial reports and billings rendered by the Lead Organisation reflect properly the facts of all activities and transactions handled for the Project.
- 2.3 keep all such records and accounts in accordance with generally accepted accounting principles in Australia, consistently applied, and in particular for Local Government.
- 2.4 furnish to the NTLLS and Councils within three (3) months after the end of each Financial Year, a statement of account audited by the Lead Organisation auditor, reflecting for that Financial Year.

Project Reporting

- 2.5 co-ordinate the development, finalisation and submission of all Project progress reports, financial statements and the final report, with the assistance all other parties.

Project Activities

- 2.6 undertake and complete all activities allocated to it within the Project and/or NSW Weeds Action Program 2015-2020 grant submission.

A3. LIABILITY AND INDEMNITY

- 3.1 The Parties irrevocably and unconditionally indemnify and undertake to keep indemnified and saved harmless the Lead Organisation from and against any and all liability, loss, harm, damage, cost or expense (including legal fees) that the Lead Organisation suffers, incurs or sustains as a result of any suit, claim or demand brought or made against the Lead Organisation and arising out of the activities of the Lead Organisation in performing its duties or obligations under this PA, except to the extent that such liability, loss, harm, damage, cost or expense arises directly from the Lead Organisation's wilful misconduct, negligence or omission.
- 3.2 In this clause (A3) references to the "Lead Organisation" include references to the servants, employees and sub-contractors of the Lead Organisation.
- 3.3 The Lead Organisation must affect professional indemnity, public liability and property insurance for an amount not less than \$20 million and the premiums for such insurance are to be part of the Project expenses.

Draft

Annexure B

Roles and Responsibilities of Other Parties

B1. RESPONSIBILITIES OF OTHER PARTIES

As a Project partner, the Parties must:

Financial Management

- 1.1 keep, or cause to keep, comprehensive, true and accurate records and accounts for the management of the Project and of the performance of duties under this PA.
- 1.2 ensure that all invoices and financial settlements, financial reports and billings rendered by the party reflect properly the facts of all activities and transactions handled for the Project.
- 1.3 keep all such records and accounts in accordance with generally accepted accounting principles in Australia, consistently applied, and in particular for Local Government.
- 1.4 furnish to the Lead Organisation within three (3) weeks after the end of each Financial Year, a statement of account reflecting that Financial Year.

Project Reporting

- 1.5 assist the Lead Organisation coordinate the development of all Project progress reports, financial statements and the final report.

Project Activities

- 1.6 undertake and complete all activities allocated to it within the Project and/or NSW Weeds Action Program 2015-2020 grant submission.

B2. INSURANCE

- 2.1 The Parties must affect professional indemnity, public liability and property insurance for an amount not less than \$20 million.

APPENDIX 3: NT WAP 1520 SUBMISSION

NSW Weeds Action Program 2015-2020 - Project Submission - Part 1

Local Land Services Region (LLS)	Northern Tablelands	Project Type	Regional
Lead agency	New England Weeds Authority		
Postal Address (Lead Agency)	PO Box 881, Armidale NSW 2350		
Proposed project name	Northern Tablelands Weeds Action Program 1520		
Project Leader	Wayne Deer		
Project Leader Phone	02 6770 3602	Email:	wdeer@newa.nsw.gov.au
Administrative Contact	Heather Apps		
Administrative Contact Phone	02 6770 3905	Email:	happs@newa.nsw.gov.au

Method of submission

Post - Printed and signed hard copy of this page	Date sent
Email - This spreadsheet (strategic plans and program logic)	
Proposed Project life (up to 5 years)	5
Proposed Start Date (dd/mm/yyyy)	1/07/2015
Proposed End Date (dd/mm/yyyy)	30/06/2020
Total Funding sought over the full term of the project (\$)	2,669,900

Executive Summary

The NSW Weeds Action Program 1520 (WAP 1520) is a NSW Government initiative to reduce the impact of priority weeds and is guided by the NSW Biosecurity Strategy 2013-2021 and the NSW Invasive Species Plan 2015-2022.

This project reflects the outcomes of the Natural Resource Commission's review into Weed Management in NSW and the State Government's response.

The application encompasses the new WAP1520 Guidelines whereby there is a transition from the previous 14 Regional Weeds Advisory Committees across the State to statutory Regional Weeds Committees based on the 11 Local Land Service regions.

The Northern Tablelands Local Land Services region, includes an area of approximately 39,919 km² extending from Walcha in the south, west to Inverell, north to Tenterfield and east to Armidale. This region covers the New England and Northern Tablelands of NSW.

Delivery of this project will assist local weed control authorities and stakeholders develop partnerships to effectively target new incursions and priority high risk weeds, building capacity of the community in weed management (a shared responsibility).

The objective of this project is to achieve the measurable outcomes through collaborative partnerships outlined in the project submission within the five year period to the requirements of the NSW DPI.

A new Regional Weeds Advisory Committee will be formed in the first year of the project through a partnership agreement with all stakeholders as a Local Community Advisory Group of the Northern Tableland Local Land Services. The Northern Tablelands Regional Weeds Strategy will be developed in collaboration and with endorsement of this Committee. New England Weeds Authority is the lead agency for this project, operating on behalf of the (future) Northern Tablelands Weeds Advisory Committee as the lead governing entity. Strategic and operational agreements will be entered into with all stakeholders in the project, assigning responsibility and accountability for delivery of outcomes. Annual review of project management arrangements will occur to ensure that the project is responsive and adaptive to the developing weed reform policy environment.

A total of \$5,742,716 has been allocated to achieve the Key Objectives of this program. The outcomes will be reported to the Biosecurity Information System (BIS) and evaluated biennially using MERI principles.

Submission and declaration

I wish to apply, on behalf of the participants, for project funds as indicated above with details as outlined in this submission.

I hereby certify that all funding received and all of the participating partners commitment will be expended solely on the specified activities outlined in this submission and supporting documents.

I hereby certify that the applicant maintains adequate records to establish an audit trail to confirm the basis of all weed management activities and the details provided in annual and the final project reports.

I acknowledge that the submission and project funds are subject to NSW Department of Primary Industries (NSW DPI) policy documents and conditions and, for regional projects, establishment of a LLS specific weeds committee.

Signatures of Lead Agency and LLS General Managers (if not the same)

Printed names of Signatory(s)

Date

	
Wayne Deer	Paul Hutchings, General Manager NT LLS
22/04/2015	27/04/2015

Applicant

NSW Weeds Action Program 2015-2020

Regional Project Submission - Part 1 continued

Proponent: New England Weeds Authority

Project End Date: 30/06/2020

List all participating organisations (including Local Control Authorities)

[illegible]

APPENDIX 3: NT WAP 1520 SUBMISSION CONT'D

NSW Weeds Action Program 2015-2020

Regional Project Submission - part 2

Proponent: New England Weeds Authority

Project End Date: 30/06/2020

ISP Key Objective		1.1 High risk species and pathways identified and managed						
Measurable Outcome		Regional High Risk Pathways and Sites Management Plan reviewed						
Activities	Activity Type	Completion Yr	Year 1			Year 2		
			Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds
Workshop - Regional high risk pathways reviewed	Regional Coordination	2	1	\$2,500	\$1,000	1	\$2,500	\$1,000
Regional High Risk Pathways and Sites Management Plan Developed for NT Region	Regional Coordination	2	1	\$1,000	\$5,000	1	\$1,000	\$2,000
Document reviewed by stakeholders	Regional Coordination	2	1	\$1,000		1	\$1,000	
Document endorsed by NTRWA Committee	Regional Coordination	2	2	\$0		2	\$1,000	
Document distributed to region	Regional Coordination		2			2		\$1,000

APPENDIX 3: NT WAP 1520 SUBMISSION CONT'D

NSW Weeds Action Program 2015-2020

Regional Project Submission - part 2

Proponent: New England Weeds Authority

Project End Date: 30/06/2020

ISP Key Objective	1.2 Early detection capabilities developed and implemented							
Measurable Outcome	List of high risk weeds reviewed or updated							
Activities	Activity Type	Completion Yr	Year 1			Year 2		
			Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds
Workshops - high priority weeds reviewed	Regional Coordination	2	1	\$2,500	\$1,000	1	\$2,500	\$1,000
Regional high risk weeds documented and distributed	Regional Coordination	2	1	\$1,000	\$3,000	1	\$1,000	\$3,000
List of high risk weeds reviewed annually	Regional Coordination	2	1	\$2,500	\$2,000	1	\$2,500	\$2,000
Map of regional high risk pathways produced	Regional Coordination	2	1		\$1,000	1		\$1,000
Document endorsed by NTRWA Committee	Regional Coordination	2	1		\$1,000	1		\$1,000
Measurable Outcome	Incursion plans for high risk weeds reviewed							
Activities	Activity Type	Completion Yr	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds
Incursion Plan updated for NT Region	Regional Coordination	2	1	\$2,000	\$3,000	1	\$2,000	\$3,000
Incursion Plans endorsed by NTRWA Committee	Regional Coordination	2	1	\$1,000				\$1,000
Measurable Outcome	Regional inspection program reviewed							
Activities	Activity Type	Completion Yr	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds
Workshop to update NT Regional Inspection Plan	Regional Coordination	2	1	\$2,500	\$1,000	1	\$2,500	\$1,000
NT Regional Inspection program updated	Regional Coordination	2	1	\$1,000	\$3,000	1	\$1,000	\$3,000

APPENDIX 3: NT WAP 1520 SUBMISSION CONT'D

NSW Weeds Action Program 2015-2020

Regional Project Submission - part 2

Proponent: New England Weeds Authority

Project End Date: 30/06/2020

ISP Key Objective		2.2 Rapid response to eradicate or contain new invasive species						
Measurable Outcome		Rapid response plans reviewed						
Activities	Activity Type	Completion Yr	Year 1			Year 2		
			Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds
Rapid Response Plan updated for NT Region	Regional Coordination	2	1	\$1,000	\$3,000	1	\$1,000	\$3,000

ISP Key Objective		3.2 Effective and targeted on-ground control						
Measurable Outcome		Regional management plans linked to LLS and other key stakeholder plans						
Activities	Activity Type	Completion Yr	Year 1			Year 2		
			Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds
Review/Integration of NIWAC Regional Weed Strategy and NT LLS Strategy	Regional Coordination	2	1	\$3,500	\$6,500	1	\$3,500	\$3,500

APPENDIX 3: NT WAP 1520 SUBMISSION CONT'D

NSW Weeds Action Program 2015-2020

Regional Project Submission - part 2

Proponent: New England Weeds Authority

Project End Date: 30/06/2020

ISP Key Objective	4.3 Increase community acceptance of and involvement in effective invasive species management							
Measurable Outcome	Review regional communication strategies							
Activities	Activity Type	Completion Yr	Year 1			Year 2		
			Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds
Review and Update NT Communication Strategy	Regional Coordination	2	1	\$3,500	\$2,000	1	\$3,500	\$2,000

APPENDIX 3: NT WAP 1520 SUBMISSION CONT'D

NSW Weeds Action Program 2015-2020

Regional Project Submission - part 3

Proponent: **New England Weeds Authority**

Project End Date: 30/06/2020

ISP Key Objective		1.1 High risk species and pathways identified and managed																		
Measurable Outcome		Regional LLS committee established				Year 1			Year 2			Year 3			Year 4			Year 5		
Activities		Activity Type		Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	
NT LLS Secretariat set up provision		Regional Coordination		1	1		\$5,000													
Stakeholder notice / meeting prep		Regional Coordination		1	1		\$2,000													
Initial meeting		Regional Coordination		1	1	\$2,500	\$2,000													

ISP Key Objective		1.2 Early detection capabilities developed and implemented																		
Measurable Outcome		Regional Inspection Program Implemented				Year 1			Year 2			Year 3			Year 4			Year 5		
Activities		Activity Type		Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	
Review existing early detection capabilities		Skills development		5	1	\$2,000		1	\$2,000		1	\$2,000		1	\$2,000		1	\$2,000		
Training on plant identification of high risk weeds		Skills development		5	1		\$2,000	1		\$2,000	1		\$2,000	1		\$2,000	1		\$2,000	
Incursion plans developed for very high risk species		Regional Coordination		5	2		\$1,500	2		\$1,500	2		\$1,500	2		\$1,500	2		\$1,500	

ISP Key Objective		1.3 Consistency between State and National legislation and protocols																		
Measurable Outcome						Year 1			Year 2			Year 3			Year 4			Year 5		
Activities		Activity Type		Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	

Key Objectives & Targets

Page 1 of 7

APPENDIX 3: NT WAP 1520 SUBMISSION CONT'D

NSW Weeds Action Program 2015-2020

Regional Project Submission - part 3

Proponent: New England Weeds Authority

Project End Date: 30/06/2020

ISP Key Objective	2.1 Timely detection of new incursions																
Measurable Outcome	Regional inspection program implemented			Year 1			Year 2			Year 3			Year 4			Year 5	
Activities	Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds
Regional Inspection Program with base line reporting documented quarterly	Private property inspections (num)	5	2790	\$148,968	\$120,000	2790	\$173,341	\$120,000	2790	\$207,152	\$120,000	2790	\$233,805	\$120,000	2790	\$230,405	\$120,000
High risk pathways roadside and waterway inspections carried out	High risk pathways (km)	5	8805	\$15,000	\$10,000	8805	\$15,000	\$10,000	8805	\$15,000	\$20,000	8805	\$15,000	\$20,000	8805	\$15,000	\$20,000
High risk sites - nurseries, saleyards, markets, quarries, ag machinery dealers	High risk sites (num)	5	285	\$10,000	\$10,000	285	\$10,000	\$10,000	285	\$10,000	\$15,000	285	\$10,000	\$15,000	285	\$10,000	\$15,000
Other priority sites - recreational areas, national parks, ARTC	Priority sites (num)	5	175	\$5,000	\$5,000	175	\$5,000	\$5,000	175	\$5,000	\$10,000	175	\$5,000	\$10,000	175	\$5,000	\$10,000

ISP Key Objective	2.2 Rapid response to eradicate or contain new invasive species																
Measurable Outcome	Implement appropriate surveillance on high risk pathways			Year 1			Year 2			Year 3			Year 4			Year 5	
Activities	Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds
Surveillance and control implemented for Tropical Soda Apple - Macleay Valley - 4	High risk pathways (km)	5	272	\$35,000	\$40,000	272	\$35,000	\$40,000	272	\$35,000	\$40,000	272	\$35,000	\$40,000	272	\$35,000	\$40,000
Surveillance of QLD border	High risk sites (num)	5	4	\$3,000	\$1,000	4	\$3,000	\$1,000	4	\$3,000	\$1,000	4	\$3,000	\$1,000	4	\$3,000	\$1,000
Rapid response protocols implemented regionally	Regional Coordination	5	1	\$1,000	\$1,000	1	\$1,000	\$1,000	1	\$1,000	\$1,000	1	\$1,000	\$1,000	1	\$1,000	\$1,000
Detailed records of all outbreaks maintained annually	Regional Coordination	5	1		\$500	1		\$500	1		\$500	1		\$500	1		\$500
Follow up control programs for new incursions implemented over 5 yrs	Regional Coordination	5	1	\$10,000	\$20,000	1	\$10,000	\$20,000	1	\$10,000	\$20,000	1	\$10,000	\$20,000	1	\$10,000	\$2,000
Cost-sharing Rapid Response team	Regional Coordination	5	5	\$10,000	\$5,000	5	\$10,000	\$5,000	5	\$10,000	\$5,000	5	\$10,000	\$5,000	5	\$10,000	\$5,000

ISP Key Objective	3.2 Effective and targeted on-ground control																
Measurable Outcome	Reduce the impact of invasive weeds at priority sites			Year 1			Year 2			Year 3			Year 4			Year 5	
Activities	Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds
Control programs implemented for high risk sites for all LCAs over 5 yrs	High risk sites (num)	5	150	\$101,799	\$108,000	150	\$101,736	\$108,000	150	\$101,670	\$108,000	150	\$101,604	\$108,000	150	\$101,536	\$108,000
Control programs implemented on priority sites through existing partnerships (L.S.)	Regional Coordination	5	4		\$20,000			\$20,000			\$20,000			\$20,000			\$20,000
Cross Regional Collaboration (1 per year)	Skills development	5	1	\$2,500	\$1,000	1	\$3,500	\$1,000	1	\$3,500	\$1,000	1	\$3,500	\$1,000	1	\$3,500	\$1,000

Key Objectives & Targets

Page 2 of 7

APPENDIX 3: NT WAP 1520 SUBMISSION CONT'D

NSW Weeds Action Program 2015-2020

Regional Project Submission - part 3

Proponent: New England Weeds Authority

Project End Date: 30/06/2020

ISP Key Objective		4.1 Government manages high priority invasive species on public land and waterways																	
Measurable Outcome		Invasive species on public lands and waterways managed effectively			Year 1			Year 2			Year 3			Year 4			Year 5		
Activities		Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	
Control obligations communicated to land and water managers		Training	5	150	\$3,000	\$3,500	150	\$3,000	\$3,500	150	\$300	\$3,500	150	\$3,000	\$3,500	150	\$3,000	\$3,500	
NT LLS manages high priority and invasive species on TSRs		Priority sites (num)	5	350	\$129,000	\$34,500	350	\$129,000	\$34,500	350	\$129,000	\$34,500	350	\$129,000	\$34,500	350	\$129,000	\$34,500	

ISP Key Objective	4.2 Private landholders and community motivated to exclude, help identify and respond to new, and manage invasive species proactively																	
Measurable Outcome	Invasive weeds effectively managed on private lands			Year 1			Year 2			Year 3			Year 4			Year 5		
Activities	Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	
Distribution of NIWAC NW Weed Management Guide to landholders	Extension	5	200			200			200			200			200			
Landowners contacted as part of the inspection process	Training	5	2500		\$3,000	2500		\$3,000	2500		\$3,000	2500		\$3,000	2500		\$3,000	
Regional extension program in place for invasive species management	Extension	5	1		\$2,000	1		\$2,000	1		\$2,000	1		\$2,000	1		\$2,000	
LCAs engage landowners at regional events each year - shows / expos /	Extension	5	7	\$3,500		7	\$3,500		7	\$3,500		7	\$3,500		7	\$3,500		
Community groups encouraged to participate in invasive species	Extension	5	7	\$2,500		7	\$3,500		7	\$3,500		7	\$3,500		7	\$3,500		

ISP Key Objective		4.3 Increase community acceptance of and involvement in effective invasive species management																	
Measurable Outcome		Regional Communication Strategy implemented			Year 1			Year 2			Year 3			Year 4			Year 5		
Activities		Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	
Regional Extension Program implemented		Extension	5	63	\$20,000	\$40,000	63	\$20,000	\$40,000	63	\$20,000	\$40,000	63	\$20,000	\$40,000	63	\$20,000	\$40,000	
Stakeholder networks maintained		Regional Coordination	5	1	\$1,200		1	\$1,200		1	\$1,200		1	\$1,200		1	\$1,200		
Support and encourage the involvement of local schools in invasive species		Extension	5	4		\$3,600	4		\$3,600	4		\$3,600	4		\$3,600	4		\$3,600	
Distribute DPI weed resources throughout region		Extension	5	300		\$1,000	300		\$1,000	300		\$1,000	300		\$1,000	300		\$1,000	
Website updated on weed information		Extension	5	6		\$500	6		\$500	6		\$500	6		\$500	6		\$500	
Press Releases distributed throughout region		Extension	5	28	\$1,000		28	\$1,000		28	\$1,000		28	\$1,000		28	\$1,000		

Key Objectives & Targets

Page 3 of 7

APPENDIX 3: NT WAP 1520 SUBMISSION CONT'D

NSW Weeds Action Program 2015-2020

Regional Project Submission - part 3

Proponent: **New England Weeds Authority**

Project End Date: 30/06/2020

ISP Key Objective		4.4 Integration of invasive species management into education programs																		
Measurable Outcome		Weed Education Resources circulated throughout region				Year 1			Year 2			Year 3			Year 4			Year 5		
Activities	Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds			
Weed Educational resource DVD developed and distributed	Extension	2				1		\$1,000												
High Quality videos developed - high risk weeds within region	Extension	5	1		\$3,000	1		\$3,000	1		\$3,000	1		\$3,000	1		\$3,000			
Build on volunteer networks (eg Landcare)	Extension	5	1	\$1,000		1	\$1,000		1	\$1,000		1		\$1,000	1		\$1,000			

ISP Key Objective		4.5 Skilled workforce implementing invasive species management																		
Measurable Outcome		Increase in the number of operators holding competency based qualifications				Year 1			Year 2			Year 3			Year 4			Year 5		
Activities	Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds			
All Weed Officers to hold Legal training Stages 1 -3	Skills development	2				3	\$4,500	\$3,600												
Review and Update Regional Weed Officer Education Pathway Management	Skills development	2				1	\$2,000	\$2,000												
Weed Officers to attend Biennial Weeds Conference	Skills development	5	8	\$15,000	\$5,600				8	\$15,000	\$5,600	8			8	\$15,000	\$5,600			
Record all training completed by Weed Officers (8 Weed Officers)	Regional Coordination	5	8	\$500	\$500	8	\$500	\$500	8	\$500	\$500	8	\$500	\$500	8	\$500	\$500			

ISP Key Objective		4.6 Ability to measure the effectiveness of invasive species management																		
Measurable Outcome		Mapping conducted on all new invasive species in the region				Year 1			Year 2			Year 3			Year 4			Year 5		
Activities	Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds			
Mapping data of new invasive species recorded and sent to BIS	Regional Coordination	5	1	\$2,000	\$8,000	1	\$2,000	\$8,000	1	\$2,000	\$8,000	1	\$2,000	\$8,000	1	\$2,000	\$8,000			
Regional training - Weed Tracer / BIS integration	Skills development	2	1	\$3,000	\$3,000	1	\$3,500	\$3,000												

Key Objectives & Targets

Page 4 of 7

APPENDIX 3: NT WAP 1520 SUBMISSION CONT'D

NSW Weeds Action Program 2015-2020

Regional Project Submission - part 3

Proponent: **New England Weeds Authority**

Project End Date: 30/06/2020

ISP Key Objective		4.7 Improve knowledge base for invasive species management																	
Measurable Outcome					Year 1			Year 2			Year 3			Year 4			Year 5		
Activities		Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	

ISP Key Objective		4.8 Roles and responsibilities defined for invasive species management																		
Measurable Outcome		Maintain and strengthen NT WAP and Regional Weeds Committee				Year 1			Year 2			Year 3			Year 4			Year 5		
Activities	Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds			
Maintain and strengthen WAP program	Regional Coordination	5	1		\$39,500	1		\$39,500	1		\$39,500	1		\$39,500	1		\$39,500			
Partnership Agreements developed with NTLLS, LCAs and stakeholders	Regional Coordination	1	1		\$1,000															
Busines Plan reviewed and updated	Regional Coordination	1	1	\$2,000	\$3,000															
NT Regional Weeds Advisory Committee meetings held quarterly	Regional Coordination	5	3	\$13,000	\$9,000	4	\$13,000	\$9,000	4	\$13,000	\$9,000	4	\$13,000	\$9,000	4	\$13,000	\$9,000			
Regional Weed Officer meetings held quarterly	Regional Coordination	5	4	\$16,500	\$6,000	4	\$16,500	\$6,000	4	\$16,500	\$6,000	4	\$16,500	\$6,000	4	\$16,500	\$6,000			

ISP Key Objective		4.x Legislation and policies implemented and enforced consistently for effective invasive species management																	
Measurable Outcome		Legislation integrated with local policies and procedures			Year 1			Year 2			Year 3			Year 4			Year 5		
Activities		Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	
Develop inspection programs and procedures to changes in legislation and inspection protocols and procedures developed to reflect new Biosecurity Act		Regional Coordination	2	1		\$2,000	1		\$2,000										
		Regional Coordination	2	1		\$2,000	1		\$2,000										

Key Objectives & Targets

Page 5 of 7

APPENDIX 3: NT WAP 1520 SUBMISSION CONT'D

NSW Weeds Action Program 2015-2020

Regional Project Submission - part 3

Proponent: New England Weeds Authority

Project End Date: 30/06/2020

ISP Key Objective	4.xi Monitor progress of implementation of this plan																			
Measurable Outcome	NT WAP meets its objectives and outcomes					Year 1			Year 2			Year 3			Year 4			Year 5		
Activities	Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds			
Update MERI Plan documentation	Regional Coordination	1	1	\$1,000	\$3,000															
Monitor programs developed using MERI principles	Regional Coordination	5	1	\$1,000	\$5,000				1	\$1,000	\$5,000				1	\$1,000	\$5,000			

ISP Key Objective	4.xii Have established emergency response (including cost sharing arrangement) in place																	
Measurable Outcome	Rapid Response Team in place			Year 1			Year 2			Year 3			Year 4			Year 5		
Activities		Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds
Cross-regional team collaboration		Regional Coordination	5	2	\$3,500		2	\$3,500		2	\$3,500		2	\$3,500		2	\$3,500	

ISP Key Objective																			
Measurable Outcome					Year 1			Year 2			Year 3			Year 4			Year 5		
Activities		Activity Type	Completion Year	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	Activity Target	Agency Funds	Project Funds	

Key Objectives & Targets

Page 6 of 7

APPENDIX 3: NT WAP 1520 SUBMISSION CONT'D

NSW Weeds Action Program 2015-2020 Regional Project Submission

Proponent: New England Weeds Authority

Project End Date: 30/06/2020

Program Stats

Area managed in project (Ha)	4002635
Staff employed in project (FTE)	9.5

Proposed Funding

Year	Agency funds	Project funding	Total budget
2015/16	\$590,467	\$565,200	\$1,155,667
2016/17	\$602,277	\$541,200	\$1,143,477
2017/18	\$614,322	\$530,700	\$1,145,022
2018/19	\$626,609	\$520,100	\$1,146,709
2019/20	\$639,141	\$512,700	\$1,151,841
Total	\$3,072,816	\$2,669,900	\$5,742,716

Inspection and control details (these are taken from the Key Objectives & Target page)

Activity type		Year 1	Year 2	Year 3	Year 4	Year 5	Totals
High risk sites (num)	Targets	439	439	439	439	439	2195
	Funds	\$233,799	\$233,736	\$238,670	\$238,604	\$238,536	\$1,183,345
High risk pathways (klm)	Targets	9077	9077	9077	9077	9077	45385
	Funds	\$100,000	\$100,000	\$110,000	\$110,000	\$110,000	\$530,000
Priority sites (num)	Targets	525	525	525	525	525	2625
	Funds	\$173,500	\$173,500	\$178,500	\$178,500	\$178,500	\$882,500
Private property inspections (num)	Targets	2790	2790	2790	2790	2790	13950
	Funds	\$268,968	\$293,341	\$327,152	\$353,805	\$350,405	\$1,593,671

Capacity building details

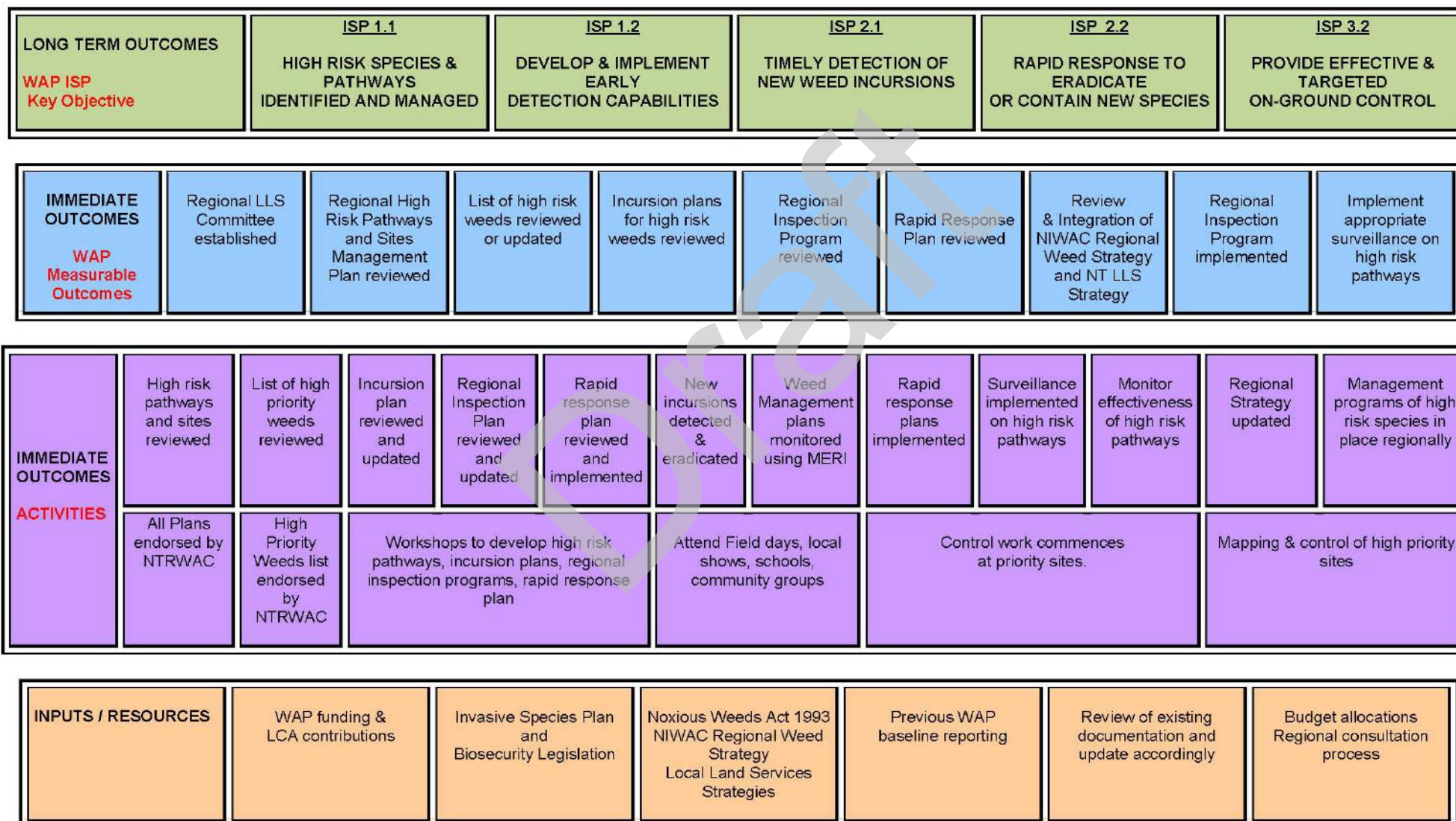
Activity type		Year 1	Year 2	Year 3	Year 4	Year 5	Totals
Extension	Targets	618	619	618	618	618	3091
	Funds	\$78,100	\$80,100	\$80,100	\$79,100	\$79,100	\$396,500
Training	Targets	2650	2650	2650	2650	2650	13250
	Funds	\$9,500	\$9,500	\$6,800	\$9,500	\$9,500	\$44,800
Skills development	Targets	12	8	11	11	11	53
	Funds	\$34,100	\$27,100	\$29,100	\$8,500	\$29,100	\$127,900

Regional Coordination

Activity type		Year 1	Year 2	Year 3	Year 4	Year 5	Totals
Regional Coordination	Targets	62	51	32	31	32	208
	Funds	\$257,700	\$226,200	\$174,700	\$168,700	\$156,700	\$984,000

APPENDIX 4: NT WAP 1520 PROGRAM LOGIC

PROGRAM LOGIC FOR NORTHERN TABLELANDS WAP1520



APPENDIX 4. NT WAP 1520 PROGRAM LOGIC

PROGRAM LOGIC FOR NORTHERN TABLELANDS WAP1520

LONG TERM OUTCOMES WAP ISP OBJECT.	ISP 4.1 Government manages high priority invasive species on public land and waterways	ISP 4.2 PRIVATE LANDHOLDERS MOTIVATED TO MANAGE INVASIVE SPECIES PROACTIVELY	ISP4.3 INCREASE COMMUNITY ACCEPTANCE OF AND INVOLVEMENT IN EFFECTIVE WEED CONTROL	ISP 4.4 INTEGRATION OF INVASIVE SPECIES MANAGEMENT INTO EDUCATION PROGRAMS	ISP 4.5 INCREASE THE SKILL OF THE WORKFORCE IMPLEMENTING WEED MANAGEMENT
	ISP 4.6 ABILITY TO MEASURE THE EFFECTIVENESS OF INVASIVE SPECIES MANAGEMENT	ISP 4.8 ROLES & RESPONSIBILITIES DEFINED FOR INVASIVE SPECIES MANAGEMENT	ISP 4.10 LEGISLATION & POLICIES IMPLEMENTED & ENFORCED CONSISTENTLY FOR EFFECTIVE INVASIVE SPECIES MANAGEMENT	ISP 4.11 MONITOR PROGRESS OF IMPLEMENTATION OF THIS PLAN	ISP 4.12 HAVE ESTABLISHED EMERGENCY RESPONSE (INCLUDING COST SHARING ARRANGEMENT) IN PLACE

INTERMEDIATE OUTCOMES WAP Measurable Outcomes	Invasive species on public lands and waterways managed effectively	Increased uptake of incentives	Review and update NT Communication Strategy	Promote sustainable land use and increased biodiversity	More and or higher qualified persons	MERI Monitoring programs implemented regionally	Legislations integrated with local policies & procedures	Enforcement policy consistent with local management plans
	Measured reduction of weed infestations	Weed education resources circulated throughout the region	Maintain & strengthen NT WAP and Regional Weeds Committee	More compliance and weed control activities	Rapid response team in place	Training & Resource material available	Better management practices	Training Program in place

IMMEDIATE RESULTS ACTIVITIES	NIWAC NW Weeds Booklet distributed to landowners	Networking with other agencies	Cross-regional rapid response team collaboration	Attend Biennial Weeds Conference	Inspections and recording of data	BIS training for stakeholder	Identify potential high risk species	Weed Officer meetings held quarterly
	Landowners contacted as part of inspection process	Publications available	NT LLS manages high priority and invasive weeds on TSRs	Media Releases	Consult with DPI re Communication and education opportunities.	Mapping data of new invasive species recorded and sent to BIS	NT Regional Weeds Advisory Committee meetings held quarterly	Field days and technical workshops

INPUTS (FOUNDATIONAL ACTIVITIES)	Community consultation	Relationships developed with landholders	Resources (material & plant)	Baseline qualifications for existing weed officers Skills audit	Staff allocations	Employ Project Officer	Existing plans reviewed and updated
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NTWRC WAP 1520 Business Plan (incorporating the Participant Agreement)

APPENDIX 5. NT WAP 1520 RISK MANAGEMENT PLAN

CATEGORY	NO.	RISK EVENT	LIKELIHOOD	IMPACT	RATING	RISK RESPONSE (TREATMENT)	Likelihood after Treatment	Impact after treatment	Rating after treatment	MONITORING & CONTROL	RESPONSIBILITY
<i>(cause)</i>		<i>Brief description of the risk event or factor (effect)</i>	<i>A B C D E</i>	<i>1 2 3 4 5</i>	<i>E H M L</i>					<i>Mechanism to monitor and control the treatment measure</i>	<i>Who manages the monitoring and control measure</i>
1. Political	1.1	Political intervention – funding ceased by NSW Government.	D	1	E	<ul style="list-style-type: none"> Ongoing relationships developed between NSW DPI, NT Local Land Services, stakeholders and Lead Organisation. Project start date delayed until funding received. Back up Lead Organisation nominated. All documentation stored and readily accessible to pass to other Agency. 	D	1	E	Maintain regular contact with NSW DPI, NT Local Land Services, the Lead Organisation NEWA and all stakeholders.	Regional Project Officer and Lead Organisation
	1.2	Delay in time between acquisition of funds and contract commencement.	B	3	H		C	3	H		
	1.3	Lead Organisation - New England Weeds Authority (NEWA) pulls out as Lead Organisation.	C	2	H		C	3	M		
2. Timing	2.1	Delays due to weather events (eg drought, storms, resulting in delays in on ground works).	B	4	M	<ul style="list-style-type: none"> Allow reasonable float & complete critical tasks early. Set realistic goals based on historical weather information. Project deviation by agreement if required. 	C	4	L	Monitor and report progress monthly.	Regional Project Officer and Lead Organisation

Legend

A Almost Certain	1 Severe	E Extreme
B Likely	2 Major	H High
C Possible	3 Moderate	M Medium
D Unlikely	4 Minor	L Low
E Rare	5 Insignificant	

APPENDIX 5. NT WAP 1520 RISK MANAGEMENT PLAN CONT'D

CATEGORY	NO.	RISK EVENT	LIKELIHOOD	IMPACT	RATING	RISK RESPONSE (TREATMENT)	Likelihood after Treatment	Impact after treatment	Rating after treatment	MONITORING & CONTROL	RESPONSIBILITY
3. Budget	3.1	Scope creep / changes.	B	2	H	<ul style="list-style-type: none"> Apply change process / allow contingency. 	C	3	M	Monitor and report progress monthly.	Regional Project Officer And Lead Organisation
	3.2	Additional management/administration input required.	C	3	M	<ul style="list-style-type: none"> Project deviation by agreement if required. 	C	4	M	Monitor and report monthly.	
	3.3	LCA's not adequately resourced (not enough staff / funds).	C	2	H	<ul style="list-style-type: none"> Allow contingency in budget. Ensure budgeting is realistic & LCA contribution has been utilised. 	C	2	H	Monitor and report monthly.	
4. Resources	4.1	Resources used for other projects.	D	3	L	<ul style="list-style-type: none"> Tightly control resource usage. 	D	5	L	Monitor and report monthly.	Regional Project Officer And Lead Organisation
	4.2	Workload exceeds planning.	C	3	M	<ul style="list-style-type: none"> Delegate tasks throughout the project. 	D	4	L	Monitor and report monthly.	
	4.3	At project completion (year 5), mapping information will be lost or unknown to other agencies to reference or build on in the future.	C	4	L	<ul style="list-style-type: none"> The mapping mechanisms established by this project will be set-up as routine procedures for weed officers. 	D	5	L	Monitor and report Monthly.	
	4.4	Project Officer leaves before end of project.	C	3	M	<ul style="list-style-type: none"> Close supervision from NEWA and support from the stakeholders will ensure smooth continuation of project momentum during any staff changeover. 	C	4	L	Monitor and report Monthly.	Lead Organisation

Legend

A Almost Certain	1 Severe	E Extreme
B Likely	2 Major	H High
C Possible	3 Moderate	M Medium
D Unlikely	4 Minor	L Low
E Rare		

APPENDIX 5. NT WAP 1520 RISK MANAGEMENT PLAN CONT'D

CATEGORY	NO.	RISK EVENT	LIKELIHOOD	IMPACT	RATING	RISK RESPONSE (TREATMENT)	Likelihood after Treatment	Impact after treatment	Rating after treatment	MONITORING & CONTROL	RESPONSIBILITY
5.Contractual	5.1	Disputes occur between stakeholders which cannot be resolved by all parties.	C	2	H	<ul style="list-style-type: none"> Establish good relationship and quickly resolve all potential issues. 	D	2	H	Monitor and report monthly.	Regional Project Officer
	5.2	Stakeholders not completing mandatory tasks from objectives.	C	2	H	<ul style="list-style-type: none"> Formal group involving all stakeholders will meet regularly (NTRWC meetings). 	C	2	H	Monitor and report monthly.	Regional Project Officer
	5.3	Lack of cooperation and commitment from project stakeholders resulting in delays on outcomes. Reports sent in late / not sent in by stakeholders.	C	2	H	<ul style="list-style-type: none"> Participant Agreements (PA) developed with stakeholders to ensure timely and efficient delivery of outcomes. Milestone payments implemented when stakeholders fail to meet outcomes in a timely manner. Project deviation by agreement if required. Ensure project commitment is understood by all stakeholders. Stakeholders to sign PA. Stakeholders prompted to send in reports on time and update information regularly. 	C	2	H	Maintain regular contact with NSW DPI, NT Local Land Services, the Lead Organisation NEWA and all stakeholders.	Regional Project Officer
6. Quality	6.1	Baseline data not accurate.	C	2	E	<ul style="list-style-type: none"> Ensure baseline data collected is accurate and auditable. 	D	4	L	Baseline data to be scrutinised at start of project.	Regional Project Officer
	6.2	Quality of reporting from stakeholders not up to project expectations.	C	2	H	<ul style="list-style-type: none"> Ensure stakeholders are aware of the reporting criteria and accurately report their activities. 	D	3	M	Monitor and report monthly.	Regional Project Officer

Legend

A Almost Certain	1 Severe	E Extreme
B Likely	2 Major	H High
C Possible	3 Moderate	M Medium
D Unlikely	4 Minor	L Low
E Rare	5 Insignificant	

Risk Grid (After Treatment)

					1 Severe	Consequence
	1.1				2 Major	
	5.1	5.2 5.3			3 Moderate	
	6.2	1.2 1.3 3.1 3.3			4 Minor	
	4.2 6.1	2.1 3.2 4.4			5 Insignificant	
E Rare	D Unlikely	C Possible	B Likely	A Almost Certain		
Likelihood						

RISK RATINGS

	Extreme
	High
	Medium
	Low