



NEW ENGLAND COUNTY COUNCIL
ABN 35 514 070 354

22nd July 2024

NOTICE OF MEETING

An Extraordinary Meeting of the New England County Council, is to be held in the offices of the New England Weeds Authority, 1/129 Rusden Street, Armidale NSW 2350 on:

Thursday 25th July at 11:00am

The meeting Agenda and Business Paper are attached.

Please notify the Acting General Manager of any apology.

Yours sincerely

A handwritten signature in black ink, appearing to be "Renee Irvine".

Renee Irvine
ACTING GENERAL MANAGER

**EXTRAORDINARY MEETING OF NEW ENGLAND COUNTY COUNCIL HELD
IN COUNCIL'S RUSDEN STREET OFFICE ON 25 JULY 2024**

EXTRAORDINARY MEETING AGENDA

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EXTRAORDINARY MEETING BUSINESS PAPER

The Chair to advise that while the meeting is not being live-streamed, a video recording of the meeting will be available on the County Council's website.

1. **PRESENT:**
2. **APOLOGIES:**
3. **DECLARATION OF INTEREST:**
4. **AUDIT RISK AND IMPROVEMENT COMMITTEE-SETTING OF FEES**

Recommendation:

1. That Council set Sitting Fees for NEWA's ARIC Committee.

Audit, Risk and Improvement Committee Members Fees

The purpose of this report is to set fees for independent members of the Audit, Risk and Improvement Committee (ARIC).

Fee Payment

Fees are only payable to independent members of ARIC appointed to the Committee via resolution of the Council.

Fees are determined by Council resolution.

Fees will only be paid upon receipt of a claim form with documentation and/or receipts/tax invoices as required.

Chair and independent member meeting fees as outlined below are subject to review on 1st July each year. The percentage rate increase (if any) will be the same as each year's increase in fees for Mayors and Councillors as set by the Local Government Remuneration Tribunal.

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Fee for ARIC Chair

The fee for the ARIC Chair will be \$1,700.

The fee includes an allowance for meeting preparation and will be paid for the duration of any meeting or council-approved workshop. Travel time is not paid.

In addition, travel expenses may be claimed on a per-kilometre basis as per the relevant rate set by the Australian Taxation Office. This covers travel from the usual private place of residence and return only to participate in meetings and workshops as required.

If the appointed Chair resides outside of reasonable driving distance, remote participation in meetings via video conferencing will be arranged or the Council will pay for reasonable flights and accommodation to facilitate in-person attendance if required and approved by the General Manager.

No other fees for the Chair will be payable.

Fee for ARIC Independent Members

The fee for independent members will be \$1250.

Fees include an allowance for meeting preparation and will be paid for the duration of any meeting or Council approved workshop. Travel time is not paid. If the appointed Committee Member resides outside of reasonable driving distance, remote participation in meetings via video conferencing will be facilitated by the Council.

Travel expenses may be claimed on a per-kilometre basis as per the relevant rate set by the Australian Taxation Office. This covers travel from the usual private place of residence and return only to participate in meetings and workshops as required.

If the Member resides outside of reasonable driving distance, remote participation in meetings via video conferencing will be arranged or the Council will pay for reasonable flights and accommodation to facilitate in-person attendance if required and approved by the General Manager.

No other fees for Independent members will be payable.

Superannuation

Councils are obliged under the Superannuation Guarantee (Administration) Act 1992 to make compulsory superannuation guarantee contributions on behalf of Audit, Risk, and Improvement Committee Members where they are remunerated Superannuation Contributions will be paid at the same rate that applies to Council employees.

Note if a Committee member invoices Council as a company or other business arrangement, this does not apply.

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Recommendation

That the policy and fees outlined in the report be adopted.

5. MATTERS OF URGENCY – ANY OTHER BUSINESS

6. NEXT MEETING – 10 AM, 15 AUGUST 2024

7. MEETING CLOSE:-